Generic Order of Merit Form

Please follow these instructions carefully before completing the PDF *Generic Order of Merit Form* provided below.

1 This form is an interactive PDF and must be completed on screen and uploaded to Submit for Assessment.

2 The latest version of this form can be downloaded from the samples database www.cambridgeinternational.org/samples

3 Completing the *Generic Order of Merit Form*:

- Complete the information at the top of the form.
- List the candidates in **rank order** of ability in the activity, highest scoring candidate first. Boys and girls should be in separate lists. Small entries can be entered on the same form.
- The candidates must be identified on the film, usually by a numbered or lettered bib on front and back. This identifier must be entered in the second column.
- You will have selected a sample of up to five candidates for each physical activity to be submitted to Cambridge for external moderation, according to the instructions given on the samples database. This sample should also include any candidates with a mark of 0 in this activity. Place an asterisk in the column labelled 'Sample?' next to the candidates who are included in your sample. You can select an asterisk from the dropdown menu in the column labelled 'Sample?'
- The 'Criteria-specific information' column should be used when the criteria state certain assessment conditions (e.g. course colour/classification in Orienteering, the level of demand in Canoeing or times/results in Personal survival).
  Please note that any other additional information concerning candidates that the centre feels is relevant to the assessment (e.g. representative standard/Golf handicap) should be submitted separately with the coursework submission and **not** in this column.

4 **Please keep a copy of the *Generic Order of Merit Form*.**

External Moderation

This form is to be used to show the external moderator the rank order for **each** activity (there are specific *Order of Merit* forms for Track and field athletics, Cross-country running, Competitive swimming and Cycling.) These forms **must** be submitted with the evidence for external moderation.

This form should be completed in candidate rank order (highest mark at the top) for all candidates. Complete a separate Order of Merit form for each activity for which a mark has been submitted.

CAMBRIDGE International Education

Cambridge IGCSE, Cambridge IGCSE (9–1) and Cambridge O Level Physical Education
Generic Order of Merit
Please select syllabus and component below
Please select

Please read the instructions on the first page before completing this form.

Centre Number						**Exam Series**	Please select				**Year**			
Centre Name														
Activity														

Sample?	Candidate Identification (e.g. Red 8, Blue 2, etc.)	Gender M/F	Candidate Number	Candidate Name	Mark (25)	Criteria-specific information (if applicable)
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Centre Number						**Exam Series**	Please select	**Year**				
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Sample?	Candidate Identification (e.g. Red 8, Blue 2, etc.)	Gender M/F	Candidate Number	Candidate Name	Mark (25)	Criteria-specific information (if applicable)

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